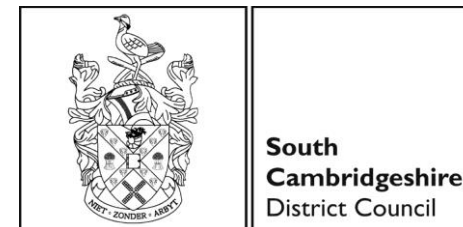


Cabinet Forward Plan of Key and Non-Key Decisions

To be taken under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 from 1 April 2024



Notice is hereby given of:

- Key and Non-Key decisions that will be taken by Cabinet, individual Lead Cabinet Members or Officers
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part)

A Key Decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely to either incur significant* expenditure or make significant savings, or to have a significant impact on those living or working in 2 or more wards.

*A decision to:

1. Incur expenditure or savings in excess of £200,000; or
2. Acquire or dispose of land or property with a value in excess of £1,000,000 shall be treated as significant for these purposes. However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.

A notice / agenda, together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restriction on their disclosure, copies may be requested from Democratic Services, South Cambridgeshire District Council, South Cambridgeshire Hall, Cambourne Business Park, Cambourne, Cambridge, CB23 6EA. Agenda and documents may be accessed electronically at www.scambs.gov.uk

Formal notice is hereby given under the above Regulations that, where indicated (in column 4), part of the meetings listed in this notice may be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See overleaf for the relevant paragraphs.

Where two meetings (for example, Cabinet and Council) are listed for a particular item, the first will be making a recommendation to the second, which will then make a final decision.

If you have any queries relating to this Notice, please contact
Ian Senior on 01954 713028 or by e-mailing ian.senior@scambs.gov.uk

**Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended)
(Reason for a report to be considered in private)**

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes:
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

The Decision Makers referred to in this document are as follows:

Cabinet

Councillor Bridget Smith	Leader of the Council
Councillor Brian Milnes	Deputy Leader
Councillor Henry Batchelor	Environment
Councillor John Batchelor	Housing
Councillor Bill Handley	Communities
Councillor Tumi Hawkins	Planning
Councillor Peter McDonald	Economic Development
Councillor Brian Milnes	Environment
Councillor John Williams	Resources

Key and non-key decisions expected to be made from 1 April 2024

Title [If relevant, the reason for considering the matter in private]	Description	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
<p>Part 1: Key and Non-Key Decisions</p> <p>A key decision is a decision by the Cabinet, or an individual Cabinet Member or officer, which is likely either to incur significant expenditure or make significant savings, or to have a significant impact on those living or working in two or more wards.</p> <p>The South Cambridgeshire District Council Constitution defines a significant decision as being one to:</p> <ul style="list-style-type: none"> • incur expenditure or savings in excess of £200,000; or • acquire or dispose of land or property with a value in excess of £1,000,000. <p>However, a decision to invite a tender or award a contract shall not be treated as a key decision where the purpose of the contract is to fulfil the intention of any policy or scheme included in the policy framework or budget or involves a continuation of an existing policy or service standard.</p>					
Acquisition of 45no. Affordable Homes, Barrington (see Part 2 below) Key		Cabinet			
Acquisition of 33no. affordable homes, Cottenham Key	Decision whether to acquire 33no. new build affordable homes in Cottenham [The report is restricted by virtue of paragraph 3 of Schedule 12A to the Local Government Act 1972 (as	Cabinet	16 April 2024	Lead Cabinet member for Housing Kirstin Donaldson, Service Manager - Acquisitions and Development	Cabinet report publication expected on 8 April 2024

Key and non-key decisions expected to be made from 1 April 2024

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
	<p>amended) (Information relating to the financial or business affairs of any particular person (including the authority holding that information)].</p>				
<p>Peer Review Action Plan</p> <p>Non-Key</p>	<p>Cabinet is asked to endorse the adoption of the Action Plan as proposed Or to make any amendments to the plan they feel appropriate. The plan is primarily a proposed change to the way existing operational activities are carried out without any additional proposed expenditure.</p>	<p>Cabinet</p>	<p>16 April 2024</p>	<p>Lead Cabinet member for Resources</p> <p>Jeff Membery, Head of Transformation, HR and Corporate Services</p>	<p>Cabinet report publication expected on 8 April 2024</p>
<p>Proposed administration of the Northstowe Community Activation Grant Fund on behalf of Homes England, criteria and award process</p> <p>Non-Key</p>	<p>Proposed administration of the Northstowe Community Activation Grant Fund on behalf of Homes England, criteria and award process.</p>	<p>Cabinet</p>	<p>16 April 2024</p>	<p>Lead Cabinet Member for Communities</p> <p>Clare Gibbons, Growth Manager (Communities)</p>	<p>Cabinet report publication expected on 8 April 2024</p>
<p>Shared Prosperity Fund</p>	<p>To agree to proceed</p>	<p>Lead Cabinet Member</p>	<p>Not before 16 April</p>	<p>Lead Cabinet Member</p>	<p>Decision publication</p>

Key and non-key decisions expected to be made from 1 April 2024

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
- Green Spaces project update Non-Key	with the selected 4 first phase green space projects, and agree year two application process.	for Communities	2024	for Communities Jason Clarke, Development Officer	expected on 7 May 2024
Draft North Cambridge Design Code Key	To agree to consult on the draft North Cambridge Design Code. The North Cambridge Design Code has been prepared to inform future development proposals in the North Cambridge study area, comprising Arbury, Kings Hedges and West Chesterton. The decision will be to agree the draft document for public consultation.	Cabinet	25 June 2024	Lead Cabinet member for Planning Trovine Monteiro, Consultancy Unit - Team Leader	Cabinet report publication expected on 17 June 2024
Greater Cambridge Housing Strategy Key	To approve the Greater Cambridge Housing Strategy following public consultation.	Cabinet	25 June 2024	Lead Cabinet member for Housing Julie Fletcher, Service Manager – Housing Strategy	Cabinet report publication expected on 17 June 2024

Key and non-key decisions expected to be made from 1 April 2024

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Quarter 4 Performance report Non-Key	To consider Council performance during January, February and March 2024.	Cabinet	25 June 2024	Leader of Council Kevin Ledger, Senior Policy and Performance Officer	Cabinet report publication expected on 17 June 2024
Annual Equality Scheme Update and Progress Report Key	To consider an update	Cabinet	24 September 2024	Lead Cabinet member for Resources Philip Bird, Corporate Programme Manager	Cabinet report publication expected on 16 September 2024
Draft Greater Cambridge Planning Obligations Supplementary Planning Document Key	To agree to consult on the Draft Greater Cambridge Planning Obligations Supplementary Planning Document. The Draft Greater Cambridge Planning Obligations Supplementary Planning Document is being prepared to ensure that development makes sufficient contributions to mitigate its impacts, based on up to date costs. The decision will be to agree the draft document for public consultation.	Cabinet	24 September 2024	Lead Cabinet member for Planning Jonathan Dixon, Planning Policy Manager	Cabinet report publication expected on 16 September 2024

Key and non-key decisions expected to be made from 1 April 2024

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Greater Cambridge Local Plan Timetable Key	The Local Plan Timetable is a timetable for the production of new or revised documents that set out the planning policy framework for Greater Cambridge. The latest Local Plan Timetable Update was agreed by the Councils in March 2024. The Councils are required to keep it up to date.	Cabinet	24 September 2024	Lead Cabinet member for Planning Caroline Hunt, Strategy and Economy Manager	Cabinet report publication expected on 16 September 2024
Quarter 1 Performance Report Non-Key	To consider Key Performance Indicators and progress in respect of the Business Plan.	Cabinet	24 September 2024	Leader of Council Kevin Ledger, Senior Policy and Performance Officer	Cabinet report publication expected on 16 September 2024
Quarter 2 Performance Report Non-Key	To consider Key Performance Indicators and progress in respect of the Business Plan.	Cabinet	03 December 2024	Leader of Council Kevin Ledger, Senior Policy and Performance Officer	Cabinet report publication expected on 25 November 2024
Quarter 3 Performance Report	To consider Key Performance Indicators and progress in respect	Cabinet	25 March 2025	Leader of Council Kevin Ledger, Senior	Cabinet report publication expected on 17 March 2025

Key and non-key decisions expected to be made from 1 April 2024

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Non-Key	of the Business Plan.			Policy and Performance Officer	
Quarter 4 Performance Report Non-Key	To consider Key Performance Indicators and progress in respect of the Business Plan.	Cabinet	June 2025	Leader of Council Kevin Ledger, Senior Policy and Performance Officer	Cabinet report publication expected five clear days before the meeting.

Part 2: General Exception Notices

Acquisition of 45no. Affordable Homes, Barrington Key	Decision whether to acquire 45no. affordable homes in Barrington and approve the onward sale of the relevant Shared Ownership homes. [The report is restricted by virtue of paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended) (Information relating to the financial or business affairs of any particular person (including the authority holding that information)].	Cabinet	16 April 2024	Lead Cabinet member for Housing Kirstin Donaldson, Service Manager - Acquisitions and Development	Cabinet report publication expected on 8 April 2024 General Exception Notice
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Key and non-key decisions expected to be made from 1 April 2024

Decision to be made	Description of Decision	Decision Maker	Date of Meeting	Lead Cabinet Members and Contact Officer	Documents submitted to the decision maker
Part 3: Special Urgency Notices					
None					